

FRANKFORT C. C. SCHOOL DISTRICT 157-C
REGULAR MEETING
15 JULY 2013

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District at 7:03 p.m. on the 15th day of July 2013.

I. CALL TO ORDER

President Christopher McFadden called the meeting to order at 7:03 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Brian Sasso, Mike Turner, Christopher McFadden

Absent: Cari Mills, Patrick Usher

President McFadden announced that there was a quorum.

Present: Dr. Thomas Hurlburt, District Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Carrie Clodi, Director of Student Services

Also Present: Nancy Neuzil; Dr. Sally H. Bintz & Craig Englert, L-W Area Special Ed. District 843; representatives from FGM & ICI

III. APPROVAL OF MINUTES OF REGULAR MEETING OF 17 JUNE 2013 (OPEN/CLOSED)

A motion was made by Edie Adamski, and seconded by Gina Briese, to approve the minutes of the Regular Meeting of 17 June 2013 (Open/Closed), as presented. All members voted "Aye." Motion carried.

IV. PUBLIC FORUM

None.

V. RECOGNITION

None.

VI. CORRESPONDENCE

The Board received the following thank you notes of appreciation from:

- Eileen Nelson and Sue Baker for flowers sent in sympathy for recent deaths in their families;
- Ronald McDonald House for the donation of pop tabs to benefit their Children's Hospital;
- Joanne Mueller, Ace Hardware Foundation Coordinator, for the use of school facilities for their annual benefit for the Lurie Children's Hospital of Chicago; a donation of appreciation in the amount of \$1,000.00 was also included for use in the school's education fund.

Cari Mills arrived at 7:10 p.m.

VII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of July 15, 2013.

B. Superintendent's Report

In addition to the items contained in the Board packet, Superintendent Hurlburt provided the following information:

- The Institute Day scheduled for Tuesday, 20 August 2013, will commence at an 8:00 a.m. breakfast meeting at Hickory Creek Middle School. All Board members are invited to attend.

REPORTS - Superintendent's Report (Continued)

- A letter from ISBE was received informing the district of the FY14 projected allocations for the Title I Grant in the amount of \$69,964 and for the Title II Grant in the amount of \$19,782.
- At the August 19th meeting, new hires will be introduced to the Board members prior to the Institute Day scheduled for the following day.
- A revised diversity spreadsheet is being prepared with regard to a change in the application process to allow the district to voluntarily collect ethnicity and race information.
- The current phone system is being reviewed since the servers and routers will soon be out of warranty.

C. Board

1. Special Education

Brief reports on the Special Education District 843 meeting of 20 June 2013 and the Lincoln-Way Advisory Meeting held on 11 June 2013 were presented. The minutes from both meetings were included in the packet for review by the Board.

2. Frankfort Township Planning Commission

Gina Briese reported that no meeting of the Frankfort Township Planning Commission was held in July.

3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation committee meetings.

D. Freedom Of Information Request

None.

VIII. DISCUSSION ITEMS

A. Lincoln-Way Area Special Education Proposed Budget

Dr. Sally H. Bintz, Director, and Mr. Craig Englert, Special Education Co-Op 843, presented a brief overview related to the Co-Op's tentative budget and to answer any questions from the Board. A copy of the District 843 Proposed FY2013-2014 Budget was included in the Board packet for their review.

B. Special Education Work Loads

Carrie Clodi, Director of Student Services, updated the Board on the following two documents: (1) A revised Workload Plan for the Special Services Staff and (2) an Initial Workload Plan for the Occupational and Physical Therapists. These documents are related to the following legislation: 226.735 - Work Load For Special Educators.

C. Presentation By FGM And ICI

The following representatives from FGM, the district's architectural firm, discussed what services they provide to the district and the district's relationship with them:

John Ochoa, President & CEO
Jim Woods, Director, PK-12
Augie Battaglia, Design Director
Dean Manasses, Project Manager
Peggy Hoffman, Educational Interiors

DISCUSSION ITEMS - - Presentation By ICI

The following representatives from ICI, the district's construction management firm, discussed what services they provide to the district related to construction management:

Bruce Bronge, President
Randall Bronge, Ex. Vice President
Tim Jackson, Vice President, Operations
Marc Poskin, Vice President, Estimating
Terry Fillden, Director, K-12 Education
Joseph Fahey, Vice President, Business Development
Ann Kulick, Representative

D. P-Card Rebate

The District received a rebate from using the P-Card system of payment in the amount of \$18,740.45. A copy of the letter from the Illinois Association of School Business Officials was enclosed in the Board packet.

E. Tentative Budget Update

Mr. Saindon reported that the district is in the process of finalizing the year-end close for FY2012-2013 and preparing the required adjusting journal entries, closing statements, financial reports and technical documents for use in historical analysis and review. The budget book is not quite ready at this time but should be completed in the next week.

F. Park District Proposals To Expand Prairie Care And Provide A Summer Day Camp

Mr. Saindon updated the Board on the following proposals for expanded use of school district facilities by the Frankfort Park District:

(1) Expansion of Prairie Care, and (2) provide a summer day camp.

G. RFP For Electricity

Mr. Saindon discussed his recommendation for RFP for electricity supply. Two charts were presented for review: (1) Average Futures Prices For Power - Illinois - - August 2011 through June 2013 and (2) Average Electricity Futures Prices In Illinois - - 7/17/12 through 6/17/13.

IX. ACTION ITEMS

A. Payment Of Bills

A motion was made by Brian Sasso, and seconded by Cari Mills, to approve the payment of bills as presented.

Voting "Aye:" Sasso, Mills, Adamski, Briese, Turner, McFadden

Motion carried: 6 Aye, 0 Nay

B. Consent Agenda

A motion was made by Mike Turner, and seconded by Edie Adamski, for the following:

1. Memorandum Of Agreement - Sick Bank

Approve the Memorandum of Agreement for Teacher Sick Bank as presented.

2. Resolution - Transportation Hazardous Areas

Adopt the resolution certifying existing hazardous routes for pupil transportation and authorizing the President and Secretary to sign same.

3. Review Of Closed Session Minutes - January 2013 through June 2013

Acknowledge that the Closed Session Minutes were reviewed and that it is recommended that the 6 May 2013 Closed Session Minutes be released for the public record.

ACTION ITEMS - - Consent Agenda (Continued)

4. Verbatim Destruction Of Closed Session Minutes
Approve the destruction of audio recording of Closed Session Minutes from February 2011 until January 2012 due to the fact 18 months have passed since being made and the written minutes of the Closed Sessions have been approved by the Board of Education.
5. Special Education Work Loads
Approve the Special Education Work Loads as presented.
6. RFP For Electricity
Approve conducting an electric supply RFP for \$2,600 through Energy Purchasing Services of Naperville, Illinois.
7. Lincoln-Way Area Special Education Proposed Budget
Approve the FY2013-2014 Lincoln-Way Area Special Education Cooperative School District 843 Tentative Budget as presented.
All members voted "Aye." Motion carried.

D. Personnel

A motion was made by Cari Mills, and seconded by Edie Adamski, to approve the following:

1. Employment
Approve the change in employment from .8 to 1.0 employment of Diane Jeglinski (BA+9 - Step 6) as a Math Interventionist at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the change in employment of Joshua Purpura (MA+0 - Step 2) as a .5 P.E. Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the employment of Melissa Simek (BA+0 - Step 5) as a Fifth Grade Teacher at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the change in employment from .6 to .8 employment of Debra Santefort (MA+0 - Step 9) as a Speech Pathologist at Grand Prairie Elementary School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the employment of Jenna Reidenga (BA+0 - Step 2) as a Spanish Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the employment of Cynthia Taitt-Guillory as an Administrative Secretary/School Secretary for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
2. Family Medical Leave Of Absence
Approve the Family Medical Leave of Absence for Kristina Porter effective 16 September 2013 through 10 October 2013.
Approve the Family Medical Leave of Absence for Elizabeth Ehrhart effective 3 September 2013 through 27 September 2013.
3. Resignation
Accept the resignation of Nicole Fazekas as Librarian at Grand Prairie Elementary School effective 10 July 2013.

Voting "Aye:" Mills, Adamski, Turner, Sasso, Briese, McFadden
Motion carried: 6 Aye, 0 Nay

X. PERSONNEL - EMPLOYMENT OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, STUDENT DISCIPLINE, RESIDENCY, NEGOTIATIONS, AND PENDING LITIGATION (Open/Closed Session)

A motion was made by Cari Mills, and seconded by Edie Adamski, to adjourn the Open Session of the meeting and move into Executive Session to discuss personnel - employment of employees and the discussion of salary for one or more classes, student discipline, residency, negotiations, and pending litigation (Open and Closed Session). All members voted "Aye." Motion carried.

President McFadden declared a Closed Session at 9:45 p.m.

The Board agreed to return to Open Session at 10:22 p.m.

XI. ACTION ITEMS FOLLOWING CLOSED SESSION

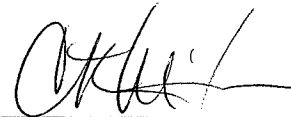
None.

XII. INFORMATION ITEMS & ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, August 19, 2013, at 7:00 p.m. in the BoardRoom at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois, 60423-2235.

XIII. ADJOURNMENT

A motion was made by Cari Mills, and seconded by Mike Turner, that the meeting be adjourned. All members voted "Aye." Motion carried. President McFadden adjourned the meeting at 10:23 p.m.



Christopher McFadden, President

ATTEST:



Edie Adamski, Secretary

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