

FRANKFORT C. C. SCHOOL DISTRICT 157-C

REGULAR MEETING

16 DECEMBER 2013

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District on the 16th day of December 2013.

I. CALL TO ORDER

President Christopher McFadden called the Regular Meeting to order at 7:14 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Brian Sasso, Mike Turner, Patrick Usher, Christopher McFadden

Absent: Cari Mills

President McFadden announced that there was a quorum.

Present: Dr. Patricia Wernet, Interim Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School
April Mahy, Assistant Principal, Hickory Creek Middle School
Sean Rhodes, Assistant Principal, Hickory Creek Middle School
Kristin Simpkins, Principal, Chelsea Intermediate School
Dan Prorak, Assistant Principal, Chelsea Intermediate School
Eileen Nelson, Principal, Grand Prairie Elementary School
Jake Nelson, Director, Technology
Janet Goggins, Director, Curriculum and Instruction
Dr. Sue Ireland, Interim Director of Special Services

Also Present: Nancy Neuzil, Public Relations Coordinator; Mary Kay Bohms

III. PUBLIC FORUM

None.

IV. ACTION ITEMS

A. Adopt 2013 Tax Levy

1. Final Levy Presentation

Assistant Superintendent Curt Saindon presented a final update on the proposed 2013 Tax Levy.

2. Public Hearing

President McFadden declared a Public Hearing at 7:18 p.m. to allow visitors to be recognized and given time to speak. There being no comments from the audience, President McFadden closed the Public Hearing at 7:19 p.m.

3. Resolution Of Tax Levy, Certificate Of Tax Levy

A motion was made by Edie Adamski, and seconded by Mike Turner, to adopt the resolution levying taxes for District 157-C for the year 2013 and authorize the filing of a Certificate of Tax Levy.

Voting "Aye:" Adamski, Turner, Briese, Usher, McFadden

Voting "Nay:" Sasso

Motion carried: 5 Aye, 1 Nay

V. APPROVAL OF MINUTES OF THE REGULAR MEETING OF 18 NOVEMBER 2013 (OPEN/CLOSED); AND THE SPECIAL MEETING OF 6 DECEMBER 2013 (OPEN/CLOSED)

A motion was made by Gina Briese, and seconded by Patrick Usher, to approve the minutes of the Regular Meeting of 18 November 2013 (Open/Closed) and the Special Meeting of 6 December 2013 (Open/Closed) as presented. All members voted "Aye." Motion carried.

VI. CORRESPONDENCE

The Board received the following correspondence:

- (1) Thank you cards in appreciation from the Grand Prairie, Chelsea, and Hickory Creek staffs for the American Education Week breakfast;
- (2) A thank you card to the Board of Education, Administrators, and District Office Staff from Chris and Sarah McFadden for the gift card in honor of the birth of their twins.

VII. PRESENTATION

Dr. Thomas Mullins and Dr. Michael Gardner, BWP & Associates, presented a report regarding the superintendent profile developed from data compiled from focus groups and online survey results. Several recommendations and suggestions were provided by Dr. Mullins and Dr. Gardner to enable the board select a new superintendent within the next few months.

VIII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of November 2013.

B. Schools/Curriculum & Instruction/Special Services/Technology

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.

C. Superintendent's Report

Dr. Patricia Wernet, Interim Superintendent, advised:

- The Lincoln-Way Area Joint Board meeting has been rescheduled to Monday, February 24, 2014 at 6:30 p.m. at Pioneer Grove.
- Dr. Wernet will begin meeting with teachers from each building to develop drafts of the 2014-2015 school calendar.
- Assistant Superintendent Saindon and Dr. Werner will be attending the LWASEC 842 Facilities Planning Commission meeting on Tuesday, January 21, 2014 at 6:00 p.m. at Pioneer Grove. Information about possible expansion and facility options for the SELF Program currently housed at McKay Center will be discussed as well as an update on projected numbers for the various Pioneer Grove and District housed programs.

Cari Mills arrived at the meeting.

D. Board

1. Special Education

Lincoln-Way Special Education District 843 governing board met on 26 November 2013. The minutes were enclosed in the packet for review by the board.

2. Frankfort Township Planning Commission

Gina Briese reported no official business was conducted at the December meeting of the Frankfort Township Planning Commission.

3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation committee meetings.

E. Freedom Of Information Request (1)

1. Susan Lafferty, Reporter for the *SOUTHTOWN STAR*, requested a copy of the Resignation Agreement and Letter of Resignation between Frankfort School District 157-C and Carrie Clodi, Director of Special Services. Assistant Superintendent Curt Saindon provided the requested agreement and letter electronically.

IX. DISCUSSION ITEMS

A. Working Cash Fund Loan

Assistant Superintendent Saindon presented recommendations regarding the temporary loan from the Working Cash Fund to the Debt Service Fund. A brief discussion ensued.

B. Abatement Resolution For 2013 Tax Levy

Mr. Saindon presented his recommendation of a \$300,000 level of abatement, as opposed to \$250,000, so that the overall net extended levy comes in at under \$29.5M in total.

C. Property/Casualty/Comprehensive Insurance Renewal With SSCIP

It is the recommendation of Mr. Saindon to renew the Comprehensive Insurance Program (CIP) through SSCIP since the district has had good claims experience for the past three years, and as growth has leveled off we are not needing to insure significantly more property and contents from year to year as in the past; therefore, individual renewal increase for existing coverage is only 2% (slightly above the pool average due to the addition of one new vehicle to our fleet).

D. School Library Grant

Assistant Principal Dan Prorok provided a brief report on the library grant which he oversees. The proposed grant should generate approximately \$1,829.00 for the purchase of materials for the school libraries.

E. Copier Lease Agreement

Mr. Saindon presented his recommendation to enter into a new copier five-year lease agreement with Martin Whalen Office Solutions, Inc.

F. Date/E-Mail Storage System

As part of ongoing review of systems, programs and procedures, Mr. Saindon and Jake Nelson, Technology Director, have recommended approval of an electronic e-mail/data storage system and retrieval software program that allow us to archive, store, and retrieve e-mails and electronic files for a period of time.

IV. ACTION ITEMS

B. Payment Of Bills

A motion was made by Gina Briese, and seconded by Cari Mills, to approve the payment of bills as presented.

Voting "Aye:" Briese, Mills, Adamski, Sasso, Turner, Usher, McFadden

Motion carried: 7 Aye, 0 Nay

C. Consent Agenda

A motion was made by Patrick Usher, and seconded by Gina Briese, to approve the following:

1. Resolution For Temporary Loan From Working Cash Fund To Debt Service Fund

Adopt the Resolution authorizing a temporary loan from the Working Cash Fund to the Debt Service Fund, not to exceed \$175,000.

2. School Library Grant

Authorize the Superintendent to file the application for the Illinois School Library Grant for fiscal year July 1, 2014 - June 30, 2015.

3. Recommendation To Approve Copier Lease Agreement

Approve the canceling of the current copier lease agreement and entering into the new copier lease agreement as presented.

4. Board Of Education Policies (Second Reading)

Approve to amend or adopt the following Board of Education policies:

2:105 School Board: Ethics And Gift Ban

2:120 School Board: Board Member Development

7:340 Students: Student Records

ACTION ITEMS - - CONSENT AGENDA (Continued)

5. Recommendation To Renew Comprehensive Insurance Coverage Through SSCIP
Approve the renewal of our Comprehensive Insurance Coverage Program through the Suburban School Cooperative Insurance Pool (SSCIP), as administered by Arthur J. Gallagher and associated entities, for 12/31/13 to 12/31/14, for the annual premium of \$60,587 representing a 2% increase in premiums over the previous year.

All members voted "Aye:" Motion carried.

D. Personnel

A motion was made by Patrick Usher, and seconded by Cari Mills, to approve the following:

1. Employment
Approve the employment of Marvanne McGee as a Full-Time Administrative Secretary to the District Office effective 17 December 2013 contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
2. Family Medical Leave
*Approve the Family Medical Leave of Devan Gonzalez, Kindergarten at Grand Prairie.
Approve the Family Medical Leave of Lori Irving, Paraprofessional at Grand Prairie.*
3. Leave Of Absence
Approve the Leave of Absence of Mary Beth Fagan, Social Worker at Grand Prairie.
4. Resignation
Approve the resignation as presented of Mary Jennifer Code, Paraprofessional/Nurse at Grand Prairie.

Voting "Aye:" Usher, Mills, Adamski, Briese, Sasso, Turner, McFadden

Motion carried: 7 Aye, 0 Nay

X. CLOSED SESSION/APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE AND/OR DISMISSAL OF SPECIFIC EMPLOYEES; STUDENT DISCIPLINE, STUDENT RESIDENCY; RECLASSIFICATION OF EMPLOYEES; AND PENDING LITIGATION (Open/Closed)

A motion was made by Cari Mills, and seconded by Mike Turner, to adjourn the Regular Meeting and go into Closed Session to discuss appointment, employment, compensation, discipline, performance, and/or dismissal of specific employees; student discipline, student residency; reclassification of employees, and pending litigation (Open/Closed). All members voted "Aye." Motion carried. President McFadden adjourned the Regular Meeting at 9:27 p.m.

Board returned to Open Session at 10:51p.m.

XI. ACTION ITEMS FOLLOWING CLOSED SESSION

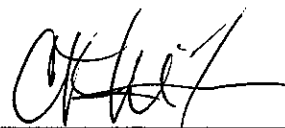
None.

XII. INFORMATION ITEMS & ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, January 13, 2014, at 7:00 p.m. in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois, 60423-2235.

XIII. ADJOURNMENT

Unanimous vote to adjourn the Board Meeting at 10:53 p.m.



Christopher McFadden, President

ATTEST:



Edie Adamski, Secretary