

FRANKFORT C. C. SCHOOL DISTRICT 157-C  
REGULAR MEETING  
19 MAY 2014

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District on the 19th day of May 2014.

I. CALL TO ORDER

President Christopher McFadden called the Regular Meeting to order at 7:02 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Brian Sasso, Mike Turner, Patrick Usher, Christopher McFadden

President McFadden announced that there was a quorum.

Present: Dr. Patricia Wernet, Interim Superintendent  
Curt Saindon, Assistant Superintendent of Finance and Operations  
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School  
Kristin Simpkins, Principal, Chelsea Intermediate School  
Dan Prorak, Assistant Principal, Chelsea Intermediate School  
Eileen Nelson, Principal, Grand Prairie Elementary School  
Jacob Nelson, Director, Technology  
Janet Goggins, Director, Curriculum and Instruction  
Dr. Sue Ireland, Interim Director of Special Services

Also Present: Dr. Maura Zinni, Superintendent-Elect; Nancy Neuzil, Public Relations Coordinator; several unidentified individuals in the audience.

III. PUBLIC FORUM

None.

IV. RECOGNITION(Cafeteria)

The Board adjourned at 7:03 p.m. to the cafeteria to recognize the students who participated in the following organizations:

A. Special Olympics Participants: Regional Special Olympics, May 3, 2014, Thornwood High School

Parker Anderson	Ben Kim	Reilly Murray
Joseph Barrett	Joey Kim	Matthew Newton
Adam Cichon	Justin Kim	Alex Nove
Windsor Elsdon	Gianni Klauba	Keira Schroeder
Jaden Gryga	William Miller	Paige VanderWoude

B. State Science Fair Participants: State Science Fair, May 3, 2014, Northern Illinois University

Alex Glass	Monica Nagy	Anthony Sottosanto
------------	-------------	--------------------

The Board returned to the boardroom at 7:15 p.m.

RECOGNITION (Continued)

C. Years Of Service Recognition

The Board honored Rosemary Georgen, Recording Secretary, for her twenty years of service to District 157-C. Mrs. Georgen expressed her thanks and appreciation for the lovely gifts presented to her and stated it was an honor and pleasure to be associated with such an outstanding organization.

V. APPROVAL OF MINUTES OF REGULAR MEETING OF 14 APRIL 2014, OPEN/CLOSED

A motion was made by Patrick Usher, and seconded by Cari Mills, to approve the minutes of the Regular Meeting of 14 April 2014, Open/Closed, as presented. All members voted "Aye." Motion carried.

#### VI. CORRESPONDENCE

The Board received the following correspondence:

- Thank you notes from Grand Prairie, Chelsea, Hickory Creek, and District Office Staffs for the lunches provided by the Board during Teacher Appreciation Week.
- A letter of appreciation from Seasons Hospice Foundation for the donation in memory of David McAllen.
- A thank you note from Alan T. Sraga for the flowers sent in sympathy on the death of his father.

#### VII. PRESENTATION

Grants Update: Janet Goggins, Director of Curriculum & Instruction, presented an update regarding District grants, focusing in detail on the types of grants currently available to District 157-C.

#### VIII. REPORTS

##### A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of April 2014.

##### B. Schools/Curriculum & Instruction/Special Services/Technology

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.

##### C. Superintendent's Report

Dr. Patricia Wernet, Interim Superintendent, reported:

- Expressed her thanks and appreciation to Dr. Sue Ireland for her invaluable service to District 157-C;
- The IASB/IASA/IASBO Conference will be held November 21-23. Those Board members planning to attend are requested to let Debbie know in order to secure room accommodations.

##### ➤ Dates To Note:

- May 28: Open House at CD&Me, 4:00-6:00 p.m.
- June 2: 8<sup>th</sup> Grade Graduation, Lincoln-Way West High School, 7:00 p.m.
- June 9: Last Day of School (Full Day)
- June 16: Regular Board of Education Meeting, 7:00 p.m.

##### D. Board

##### 1. Special Education

Lincoln-Way Special Education District Governing Board met on 22 April 2014 and the Advisory Committee met on 13 May 2014. The minutes of these two meetings were enclosed in the packet for review by the Board.

##### 2. Frankfort Township Planning Commission

Representative Gina Briese reported that no meeting of the Frankfort Township Planning Commission was held in the month of May.

##### 3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation meetings.

##### E. Freedom Of Information Request (4)

Tammy Burnham requested the following information:

1. How many school board members attended the National School Board Convention, NSBA, April 5-7, 2104 in New Orleans; how many attended the webinars; and the total cost of the trip.

REPORTS - - Freedom Of Information Request (Continued)

2. What is the total number of homeless students enrolled in the district per school and what is the procedure for an employee of the district to take if they become aware a student does not live in the district.
3. What is the total cost associated for holding school registration for the district for the 2013-2014 school year and how many days are held for school registration.

John Daniel, Sheet Metal Workers' International Association Local 265 requested the following:

1. Any and all information for summer construction work planned for any building owned or leased by your school district which includes the scopes listed (HVAC, architectural metals used for weatherproofing and/or ornamental purposes, gutters and/or downspouts, new installation and/or replacement of lockers, new installation and/or replacement of toilet partitions and kitchen renovations).
2. If any contracts have already been awarded, include the names and contact information of those contractor(s) and/or sub-contractor(s).

All above requests have been complied with via e-mail.

IX. DISCUSSION ITEMS

Assistant Superintendent Curt Saindon provided the following information:

A. Board Of Education Policy (First Reading)

1. 7:140 Students: Search And Seizure

A new section entitled Notification Regarding Student Accounts Or Profiles On Social Networking Websites has been added. State law requires the District to notify students and their parents/guardians that school officials may request or require a student or his/her parents/guardian to provide a password if reasonable cause related to violating the school disciplinary rule or Board policy.

B. Budget Update

Updated the Board and presented a current spreadsheet on the continuing development of the FY14-15 Budget.

C. Will County MAI Appraisal Update

A reminder is received every year from the Will County Land Use Department regarding the voluntary updating of MAI appraisals to determine the fair market value of an improved acre of land in unincorporated Will County (located within our school boundaries). No update will be sent as the land values have not increased substantially since the last appraisal was completed.

D. Hickory Creek Middle School Track Refurbishment Bid

The all-weather track at Hickory Creek Middle School is in need of repair due to age and the severity of the past winter and the increased use of the track by both school programs and the community. Several bids have been received. Midwest Track Builders provided the low quote of \$49,000 and if approved, the work will be started in June.

E. Grand Prairie Elementary School Playground Refurbishment Bid

A major project for the summer is the resurfacing the front playground at Grand Prairie Elementary School. Four sealed bids were received. The bids ranged from \$6.65 to \$8.77 per square. The winning low bid was submitted by Fallzone Safety Surfacing of Avon, Ohio at a total cost of \$99,750. Work would commence in July.

DISCUSSION ITEMS - - (Continued)

F. Aramark Services Pre-Payment Recommendation For 2014-2015

The District is completing the third year of a five-year contract extension with Aramark Education Services for custodial, cleaning, maintenance and grounds support services. Recommendation is a renewal that has a net 1.4 % decrease in the cost of the contract if the pre-payment option is accepted by the school district. All other general terms and conditions would remain the same.

G. Recommendation For Computer Leasing Services

A Request For Proposals (RFP) was sent to five leasing/financial services providers for technology leasing services to provide a funding mechanism for this summer's purchase of lap top and desk top computers for Grand Prairie School and the new addition at Chelsea. Proposals were received from Providence Capital, American Capital and PMA Financial Services for 4 year and 5 year lease options with varying interest rates, repayment terms, contract conditions, buyout options, fees and resale options. Recommendation: Providence Capital: Four-year municipal lease with a \$1 buyout at the end of year four, at a 2.319% tax exempt interest rate, \$999 of documentation fees due at closing, a front loaded repayment schedule, and a rebate/resale guarantee of \$23,000 for existing equipment.

H. Chelsea Intermediate School Seal Coating Refurbishment Bid

Chelsea Intermediate School is due for regular summer scheduling for asphalt repair, sealcoating, and restriping. Chelsea has less than 200,000 square feet of asphalt and \$25,000 has been budgeted for this work. Recommendation: Pavement Systems, Inc., Blue Island, IL, provided the low quote for the price of \$24,911.

X. ACTION ITEMS

A. Amended Budget

*A motion was made by Edie Adamski, and seconded by Gina Briese, to vote to approve the Amended Budget. All members voted "Aye." Motion carried.*

*A motion was made by Patrick Usher, and seconded by Gina Briese, to approve the Amended Budget as presented.*

*Voting "Aye:" Usher, Briese, Mills, Turner, Sasso, Adamski, McFadden*

*Motion carried: 7 Aye, 0 Nay*

B. Payment Of Bills

*A motion was made by Mike Turner, and seconded by Patrick Usher, to approve the payment of bills as presented.*

*Voting "Aye:" Turner, Usher, Sasso, Mills, Briese, Adamski, McFadden*

*Motion carried: 7 Aye, 0 Nay*

C. Consent Agenda

*A motion was made by Patrick Usher, and seconded by Edie Adamski, to approve the following:*

1. Board Of Education Policies (Second Reading)

*Recommend the Board of Education approve to amend or adopt the following Board of Education policies:*

*a. 2:30 School Board: School District Elections*

*b. 2:110 School Board: Qualifications, Term, And Duties Of Board Officers*

*c. 4:30 Operational Services: Revenue And Investments*

*d. 5:10 General Personnel: Equal Employment Opportunity And Minority Recruitment*

*e. 5:30 General Personnel: Hiring Process And Criteria*

CONSENT AGENDA - - Board Of Education Policies (Continued).

- f. 5:180 General Personnel: Temporary Illness Or Temporary Incapacity*
  - g. 5:190 Professional Personnel: Teacher Qualifications*
  - h. 5:240 Professional Personnel: Suspension*
  - i. 7:70 Students: Attendance And Truancy*
  - j. 7:180 Students: Preventing Bullying, Intimidation, And Harassment*
  - k. 7:190 Students: Student Discipline*
2. Disposal Of Surplus Property  
*Approve the attached Resolution declaring the items described as surplus and unneeded for school purposes and direct the Assistant Superintendent to dispose of any surplus items from time to time in accordance with established State statutes and Illinois School Code provisions.*
  3. Hickory Creek Middle School Track Refurbishment Bid  
*Approve the attached proposal from Midwest Track Builders of Wauconda, IL, to repair, re-surface and re-stripe our existing all-weather track at Hickory Creek Middle School at a cost of \$49,000. If approved by the Board, this work would be completed in June or July of 2014 and would be paid for out of existing O&M Fund revenues and reserves.*
  4. Grand Prairie Elementary School Playground Refurbishment  
*Approve the proposal from Fallzone Safety Surfacing of Avon, OH, to resurface the existing front playground at Grand Prairie with bonded rubber mulch. This project would be completed over the summer at a cost of \$99,750, and if approved by the Board, it would be paid for out of existing O&M Fund revenues and reserves. This is our last playground to get bonded rubber mulch, and with this installation, we would have a long-term, maintenance-free surface solution in place at all of our playgrounds.*
  5. Aramark Services Pre-Payment Recommendation For 2014-2015  
*Approve the contract renewal as presented above with Aramark Education Services. This would include setting next year's contractual increase at 1.5% and setting next year's prepayment discount at 2.9% for a total contractual cost of \$796,060.83.*
  6. Recommendation For Computer Leasing Services  
*Approve the use of Providence Capital for a four-year technology lease with a buyout option in year five for Grand Prairie School and the new addition at Chelsea as described above. Furthermore, that the Board direct the Administration to execute any finalized lease, financing paper, and other documents as necessary based on negotiation of all final lease and resale terms and conditions. This lease will be entered into in May of 2014 with funding occurring in June of 2014 and repayment occurring in July of 2014, 2015, 2016, and 2017 respectively. The \$1 buyout, if enacted, would occur at the end of the fourth year just prior to the lease's expiration (June 2018).*
  7. Chelsea Intermediate School Seal Coating Refurbishment Bid  
*Approve the attached proposal from Pavement Systems, Inc. of Blue Island, IL, to repair, reseal and restripe the asphalt at Chelsea Intermediate School at a cost of \$24,911. If approved by the Board, this work would be completed in June or July of 2014 and would be paid for out of existing O&M Fund revenues and reserves.*  
*All members voted "Aye." Motion carried.*
- D. Approve New Positions Staffing Report For 2014-2015 School Year  
*A motion was made by Edie Adamski, and seconded by Mike Turner, to approve the New Positions Staffing Report for 2014-2015 School Year as presented. All members voted "Aye." Motion carried.*
- E. Approve Board Meeting Dates, Time And Place For 2014-2015  
*A motion was made by Patrick Usher, and seconded by Edie Adamski, to approve the list of Board Meeting dates through May of 2015 as presented. All members voted "Aye." Motion carried.*

XI. CLOSED SESSION: APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE AND/OR DISMISSAL OF SPECIFIC EMPLOYEES, STUDENT DISCIPLINE, STUDENT RESIDENCY, STUDENT ISSUE, RECLASSIFICATION OF EMPLOYEES, POTENTIAL SALE OR LEASE OF LAND, NEGOTIATIONS, AND PENDING LITIGATION (Open/Closed)

*A motion was made by Brian Sasso, and seconded by Patrick Usher, to go into Closed Session to discuss appointment, employment, compensation, discipline, performance and/or dismissal of specific employees, student discipline, student residency, student issue, reclassification of employees, potential sale or lease of land, negotiations, and pending litigation. All members voted "Aye." Motion carried.* President McFadden declared a Closed Session at 9:35 p.m.

*Motion by Patrick Usher, seconded by Cari Mills, to return to Open Session. All members voted "Aye." Motion carried.* President McFadden resumed Open Session at 11:08 p.m.

XII. ACTION ITEMS FOLLOWING CLOSED SESSION

*A motion was made by Patrick Usher, and seconded by Cari Mills, to approve the following:*

A. Personnel

1. Employment

*Approve the employment of Deana Anderson as a part-time Lunchroom Supervisor at Grand Prairie Elementary School at an hourly rate of \$11.45 for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the contract for Pat Fleck as the District Autistic Consultant at a rate of \$100.00 per hour, one (six hour) day per week for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Matthew Zemke (BA + 0, Step 1) as a Full-Time 8<sup>th</sup> Grade Science/Social Studies Teacher at Hickory Creek Middle School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Matthew Dykema (BA + 0, Step 1) as a Full-Time Physical Education Teacher at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Rebecca Trsar (MA + 0, Step 8) as a Full-Time Gifted Teacher for Grades 3-8 for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Lindsay Attanasio (MA + 0, Step 8) as a Full-Time 4<sup>th</sup> Grade Teacher at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Sean Plese (BA + 0, Step 1) as a Full-Time 6<sup>th</sup> Grade ELA/Social Studies Teacher at Hickory Creek Middle School for the 2014-2015 school year (one year contract) contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Susan Schipiour as a Full-Time School Nurse at Hickory Creek Middle School at an hourly rate of \$24.00 for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

2. Resignation

*Accept the letter of resignation of Kathy Devine at the end of the 2013-2014 school year.*

*Accept the letter of resignation of Marcie Uelman at the end of the 2013-2014 school year.*

ACTION ITEMS - - Personnel (Continued)

3. Summer Clerical Help For Personnel Department

*Approve one summer clerical position as needed in June and July 2014 at a rate of \$15.00 per hour to complete the following data entry projects: licensure information for all teachers and paraprofessionals, education and degree information for all staff as required by law.*

4. Leave Of Absence

*Approve the unpaid leave of absence for Dana Rains, Speech-Language Pathologist, following the completion of her maternity leave for the remainder of the 2014-2015 school year.*

*All members voted "Aye." Motion carried.*

XIII. INFORMATION AND ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, June 16, 2014, at 7:00 p.m. in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois, 60423-2235.

XIV. ADJOURNMENT

*A motion was made by Gina Briese, and seconded by Patrick Usher, that the meeting be adjourned. All members voted "Aye." Motion carried.*

President McFadden adjourned the meeting at 11:10 p.m.



Christopher McFadden, President

ATTEST:



Edie Adamski, Secretary

rg