

FRANKFORT C. C. SCHOOL DISTRICT 157-C  
REGULAR MEETING

16 JUNE 2014

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District on the 16th day of June 2014.

I. CALL TO ORDER

President Christopher McFadden called the Regular Meeting to order at 7:02 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Mike Turner, Christopher McFadden

Absent: Brian Sasso, Patrick Usher

President McFadden announced that there was a quorum.

Present: Dr. Patricia Wernet, Interim Superintendent  
Curt Saindon, Assistant Superintendent of Finance and Operations  
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School  
Kristin Simpkins, Principal, Chelsea Intermediate School  
Eileen Nelson, Principal, Grand Prairie Elementary School  
Jacob Nelson, Director, Technology  
Janet Goggins, Director, Curriculum and Instruction

Also Present: Dr. Maura Zinni, Superintendent-Elect; Nancy Neuzil, Public Relations Coordinator; several unidentified individuals in the audience.

III. PUBLIC FORUM

None.

IV. APPROVAL OF MINUTES OF REGULAR MEETING OF 19 MAY 2014, OPEN/CLOSED

*A motion was made by Cari Mills, and seconded by Edie Adamski, to approve the minutes of the Regular Meeting of 19 May 2014, Open/Closed, as presented. All members voted "Aye." Motion carried.*

V. CORRESPONDENCE

The Board received the thank you notes from the following individuals:

- Hannah Eggert in appreciation of receiving a scholarship from the Verlydia & Alvin Harnack Memorial fund;
- Mary Woltkamp for the book in honor of her father-in-law's passing;
- Rosemary Georgen for the gifts in recognition of her 20 years' of service as recording secretary to District 157-C.

VI. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of May 2014.

B. Schools/Curriculum & Instruction/Special Services/Technology

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.

REPORTS (Continued)

C Superintendent's Report

Dr. Patricia Wernet, Interim Superintendent, reported:

- The graduation ceremony was wonderful and she was happy to have been a part of it.
- Presented a list of the 8<sup>th</sup> Grade students who have received the President's Award for Education Excellence.
- Cited the following scholarship winners:
  - Jaycee Scholarship: Kathryn Kolski
  - Viola Lankenau Award: Ashley Williams
  - Lyndsey Whittingham Foundation: Cole Cunningham
- The District is entered in the Annual Fall Festival Community Parade at 1:00 p.m. on Sunday, August 31, 2014 as a Marching Unit. This year's theme: Everyday Super Heroes.
- The District received a rebate from using the P-Card system of payment in the amount of \$18,648.81.
- According to the School Code of Illinois, administrators are required to participate in continuing professional education to maintain certification. Copies of all district administrators continuing professional development activities have been received for the 2013-2014 school year., and
- Expressed her thanks for the support over the last eight months. Stated it has been an honor and pleasure to serve Frankfort School District 157-C.

D. Board

1. Special Education

Lincoln-Way Special Education District Governing Board met on 27 May 2014 and the Advisory Committee met on 10 June 2014. The minutes of these two meetings were enclosed in the packet for review by the Board.

2. Frankfort Township Planning Commission

Board Representative Gina Briese reported on the June 4<sup>th</sup> meeting of the Frankfort Township Planning Commission.

3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation meetings.

E. Freedom Of Information Request

None.

VII. DISCUSSION ITEMS

A. Board Policy (First Reading)

The Board briefly discussed the following Board Policies with regard to possible changes and/or approval:

4:175 - Operational Services: Convicted Child Sex Offender; Criminal Background Check And/Or Screen; Notifications

5:120 - General Personnel: Ethics And Conduct

6:150 - Instruction: Home And Hospital Instruction

6:235 - Instruction: Use Of District Technology

7:250 - Students: Student Support Services

B. Resolution To Adopt Tentative Budget

The tentative timetable and summary of the FY14/15 budget was included in the Board packet. Approval is needed of the tentative budget for FY14/15 to be placed on public display for at least thirty days with a public hearing scheduled for Monday, August 18, 2014, at 7:10 p.m. at the Administrative Center, Grand Prairie School, 10482 W. Nebraska St., Frankfort, IL.

DISCUSSION ITEMS (Continued)

C. Will County Health Department Proposal

At the 2014 Annual Emergency Planning Meeting, the Will County Health Department proposed in the event of an act of biological terrorism or pandemic emergency, Grand Prairie School could serve as a "Closed POD" (Point of Dispensing) for all 157-C staff and their immediate family members. Chelsea and Hickory Creek are currently set up to act as Open Dispensing Sites if the need arises. By allowing Grand Prairie to act as Closed POD, staff is provided with an additional level of protection and access during a declared disaster. This protection and access can be provided to staff at no cost and minimal cost of manpower/paperwork to the school district.

VIII ACTION ITEMS

A. FY14/15 Budget

Resolution To Adopt Tentative Budget FY14/15

*A motion was made by Edie Adamski, and seconded by Cari Mills, to approve the tentative budget for Fiscal Year 2015 to be placed on public display for no less than 30 days with a public hearing scheduled for Monday, August 18, 2014 at 7:10 p.m. at the Administrative Center - Grand Prairie School, 10482 W. Nebraska Street, Frankfort, Illinois.*

*Voting "Aye:" Adamski, Mills, Briese, Turner, McFadden*

*Motion carried: 5 Aye, 0 Nay*

B. Payment Of Bills

*A motion was made by Gina Briese, and seconded by Cari Mills, to approve payment of the bills as presented.*

*Voting "Aye:" Briese, Mills, Turner, Adamski, McFadden*

*Motion carried: 5 Aye, 0 Nay*

C. Consent Agenda

*A motion was made by Mike Turner, and seconded by Cari Mills, to approve the following:*

1. Board Of Education Policy (Second Reading)

*Approve the following Board policy as amended:*

*7:140 - Students: Search And Seizure*

2. Policy Of Wages For Employment On Public Works (Prevailing Wages)

*Approve A Policy Of The Community Consolidated School District 157-C, Will County, Illinois, Ascertaining the Prevailing Rate of Wages For Laborers, Workmen and Mechanics Employed on Public Works of Said School District.*

3. Appoint Depository For District Funds

*Approve the following depositories for District funds:*

➤ *Illinois School District Liquid Asset Fund (ISDLAF)*

➤ *Harris Bank - Frankfort*

➤ *First Midwest Bank - Joliet*

➤ *First United Bank - Frankfort*

➤ *Fifth/Third Bank - Mokena*

➤ *Illinois Funds (US Bank - Springfield)*

➤ *First American Bank - Metro Southwest, N.A. - Joliet*

➤ *NBD Bank - Joliet*

➤ *PMA Financial Network, Inc. - Aurora*

➤ *Federated Investors - Boston, MA*

➤ *First National Bank - Frankfort*

➤ *First National Bank of Illinois - Mokena*

➤ *Marquette Bank - New Lenox*

➤ *Old Plank Trail Bank - Frankfort*

➤ *Homestar Bank - Mokena*

➤ *First Merit Bank - Frankfort*

4. Appoint Treasurer  
*Adopt the attached resolution regarding the reappointment of Curt Saindon as School Treasurer for fiscal year 2015 and authorize the Board President and Secretary to sign same.*
5. Appoint Board Recording Secretary  
*Approve the reappointment of Rosemary Georgen as Recording Secretary to the Board of Education for the 2014-2015 term.*
6. Announcement Of Legal Notice  
*Publish legal notices with 21<sup>st</sup> Century Media, Frankfort Station, or the SouthtownStar Publication newspapers.*
7. Calendar Of Board Business  
*Establish a tentative Calendar of Board Business for fiscal year 2014-2015 as presented.*
8. Working Cash Loan Reaffirmation Resolution  
*Approve the attached Resolution reaffirming the outstanding year-end balance of the inter-fund loan from the Working Cash Fund to the Capital Projects Fund as \$2,000,000, and reaffirming the Board's desire to repay the loan as soon as monies become available in the Capital Projects Fund.*
9. Partial Repayment Of Working Cash Loan  
*Approve the partial loan repayment of \$300,000 from the Capital Projects Fund to the Working Cash Fund thereby reducing the balance due of this inter-fund loan from \$2.3 million to \$2.0 million. Furthermore, it is recommended that as funds accumulate in the Capital Projects Fund in the future, the Administration pay down this outstanding inter-fund debt as soon as is administratively possible.*
10. Will County Health Department Proposal  
*Approve the use of Grand Prairie Elementary School as a "Closed Dispensing Site" for District 157-C staff and their immediate family members in the event of an act of biological terrorism or a pandemic event, per the Will County Health Department. With Board approval, the Administration will move forward to review and execute the applicable Closed Site Dispensing Agreement with Will County, complete all of the necessary paperwork, and set up training for relevant staff members.*  
*All members voted "Aye." Motion carried.*

IX. CLOSED SESSION: APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE AND/OR DISMISSAL OF SPECIFIC EMPLOYEES; STUDENT DISCIPLINE; STUDENT RESIDENCY; STUDENT ISSUE; RECLASSIFICATION OF EMPLOYEES; POTENTIAL SALE OR LEASE OF LAND; AND PENDING LITIGATION (OPEN/CLOSED SESSION)

*A motion was made by Cari Mills,, and seconded by Gina Briese, to go into Closed Session to discuss appointment, employment, compensation, discipline, performance and/or dismissal of specific employees; student discipline; student residency; student issue; reclassification of employees; potential sale or lease of land; and pending litigation (Open/Closed). All members voted "Aye." Motion carried. President McFadden declared a Closed Session at 8:21 p.m.*

*Motion by Mike Turner, seconded by Christopher McFadden, to return to Open Session. All members voted "Aye." Motion carried. President McFadden resumed Open Session at 9:15 p.m.*

X. ACTION ITEMS FOLLOWING CLOSED SESSION

A. Administrative Salary Recommendations

*A motion was made by Mike Turner, and seconded by Gina Briese, to approve the Administrative Salary Recommendations Option 1 as amended.*

*Voting "Aye:" Turner, Briese, Mills, McFadden*

*Voting "Nay:" Adamski*

*Motion carried: 4 Aye, 1 Nay*

ACTION ITEMS FOLLOING CLOSED SESSION (Continued)

B. Non-Certified Staff Salary Recommendations

*A motion was made by Mike Turner, and seconded by Cari Mills, to approve the Non-Certified Staff Salary Recommendations Option 1 as presented. All members voted "Aye." Motion carried.*

C. Approve Nurse Paraprofessional Position

*A motion was made by Gina Briese, and seconded by Edie Adamski, to approve a Nurse Paraprofessional position for a student at Chelsea Intermediate School with a medical plan which states the need for a paraprofessional with a medical background. All members voted "Aye." Motion carried.*

D. Personnel

*A motion was made by Gina Briese, and seconded by Cari Mills, to approve the following:*

1. Employee Dismissal Resolutions - Education Support Personnel

*Adopt the resolution authorizing notice of dismissal of educational support staff due to reduction in force at the close of the 2013-2014 school year.*

2. Employment

*Approve the employment of Alexandra Dyer (BA+0/Step 3) as Fourth Grade Special Education Teacher at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Kristina Dzedzic (BA+0, Step 2) as a .5 Pre-K Project Begin Teacher at Grand Prairie Elementary School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Alison Koszulinski (MA+0/Step 2) as a Speech Pathologist at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Elizabeth Shanahan (MA+30/Step 15) as a Full-Time Project Begin Teacher at Grand Prairie Elementary School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the re-employment of Madelyn Bloom as a Full-Time Paraprofessional at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the re-employment of Jeannette Bortmess as a Full-Time Paraprofessional at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the re-employment of Amy Melby as a Full-Time Paraprofessional at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the re-employment of Katie Pechtold as a Full-Time Nurse Paraprofessional at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

ACTION ITEMS FOLLOWING CLOSED SESSION - Personnel (Continued)

*Approve the re-employment of Tina Hajjar as a Full-Time Paraprofessional at Hickory Creek Middle School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the re-employment of Kristin Scialabba as a Full-Time Paraprofessional at Hickory Creek Middle School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Shelby Baty (BA+0/Step 1) as a Full-Time ELL Teacher at Grand Prairie Elementary School and Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Bonnie Deval (currently employed as a Paraprofessional at Hickory Creek Middle School) as the part-time summer clerical help for the Personnel Department at the District Office for summer 2014.*

*Approve the employment of Sean Connolly (BA+0, Step 1) as a .67 PE Teacher/ .33 Paraprofessional at Hickory Creek Middle School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

3. Resignation

*Approve the Letter of Resignation for Bethany Pioppo as a Fifth Grade Teacher at Chelsea Intermediate School effective the end of the 2013-2014 school year.*

*All members voted "Aye." Motion carried.*

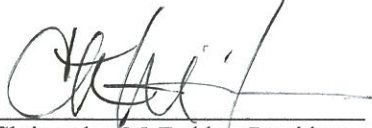
XIII. INFORMATION AND ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, July 21, 2014, at 7:00 p.m. in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois, 60423-2235.

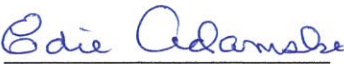
XIV. ADJOURNMENT

*A motion was made by Gina Briese, and seconded by Mike Turner, that the meeting be adjourned. All members voted "Aye." Motion carried.*

President McFadden adjourned the meeting at 9:26 p.m.

  
Christopher McFadden, President

ATTEST:

  
Edie Adamski, Secretary

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**Amendments to 16 June 2014 FSD 157-C Board of Education Regular Meeting Minutes:**

Also Present: Dr. Maura Zinni, Superintendent-Elect; Nancy Neuzil, Public Relations Coordinator; Greg Rigoni, Retired FSD 157-C Teacher; and several unidentified individuals in the audience.

III. PUBLIC FORUM

Greg Rigoni addressed the Board and spoke about his long tenure as a teacher in the district.

X. ACTION ITEMS FOLLOWING CLOSED SESSION

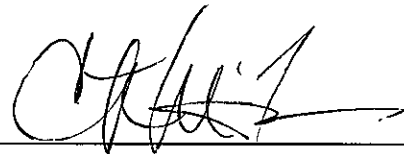
A. Administrative Salary Recommendations

A motion was made by Mike Turner. A motion was made by Christopher McFadden to amend the motion to approve the recommendations, as amended, except as to the principal of Chelsea Intermediate School. The motion died for lack of a second. Gina Briese seconded Mike Turner's motion to approve the Administrative Salary Recommendations Option 1 as amended.

Voting "Aye:" Turner, Briese, Mills, McFadden

Voting "No:" Adamski

Motion Carried: 4 Aye, 1 Nay



Christopher McFadden, President

ATTEST:

  
Edie Adamski, Secretary